



BOOKING FORM 2020 - HATTON HOLIDAY CLUB

PARENT DETAILS. First name: _____ Surname: _____

ADDRESS:

BEST CONTACT TELEPHONE NUMBER: _____ **EMAIL ADDRESS:** _____

The minimum age for the holiday club is **4 years old**, children must be due to attend school after the Summer Holidays.
 The maximum age is **11 years old**.
 We have limited ability to provide for **special dietary needs and medical conditions** so please check with us in advance.

YOUR CHILDRENS DETAILS. First names: _____ Surname: _____

SIBLING DISCOUNT. The Holiday Club offers a discount for brothers and sisters attending on the same day, fees are listed below. Please list here the names of brothers and sisters attending on the same day:

HATTON MEMBERSHIP DISCOUNT: Additional discounts are offered to Hatton Country World members, please supply your membership number here:

IMPORTANT: Although only one complete booking form is required for a family, for safeguarding purposes we must receive a separate individual child registration form (page 2) for each child.

FEES FOR 2020:

	Daily Fee	Daily fee for Hatton Member
Child attending full day (8am to 6pm)	£42.00	£40.00
Discount rate for 1 st child's brother or sister full day (8am to 6pm)	£40.00	£38.00

DATES REQUIRED:

Please tick your choice of day in the table below, add up the costs for all children attending and enter your calculations in the totals columns.

Week commencing	Monday	Tuesday	Wednesday	Thursday	Friday
Monday 20 July 2020					
Monday 27 July 2020					
Monday 3 August 2020					
Monday 10 August 2020					
Monday 17 August 2020					
Monday 24 August 2019					
Costs from above					
Total cost of booking					

Attached terms and conditions apply after signing, please see payment terms on last page.

PARENTAL BOOKING AGREEMENT:

Relationship to child:
 Full name:
 Signature
 Date:



INDIVIDUAL CHILD REGISTRATION FORM - HATTON HOLIDAY CLUB

CHILD'S DETAILS: First name:

Surname:

CHILD'S DATE OF BIRTH:

CHILD'S CURRENT AGE (must be 4+ to attend):

PARENTS OR CARERS DETAILS (OF PARENTAL RESPONSIBILITY AND OR LEGAL CONTACT)	
Relationship to child: <i>(Person who will normally collect the child)</i>	Relationship to child: <i>(Person who may also collect the child)</i>
Full name:	Full name:
Address:	Address:
Post code:	Post code:
Telephone number:	Telephone number:

CHILD'S INDIVIDUAL NEEDS:

Child's special needs and individual requirements:

Child's special dietary requirements or preferences (please include religious requirements):

Child's allergies (plasters, stings, insect bites or any foods etc):

Additional Information, please add any additional information that you feel is important e.g. strong likes or dislikes:

Child's Medical and Health Information Please list any specific medical conditions we should know about e.g. Asthma:

CHILD'S DOCTOR

Doctors name:

Surgery address:

Telephone number:

PARENTAL CHILD REGISTRATION CERTIFICATION:

Relationship to child:

Full name:

Signature:

Date:



PARENTAL CONSENT - HATTON HOLIDAY CLUB

Please **circle yes or no** to indicate your consent or otherwise to the following:

Do you give consent for the administration of first aid treatment during attendance at the club? **Yes/No**

Do you agree to staff members seeking emergency medical help and signing on your behalf, any written form of consent required by medical or hospital authorities if any delay in obtaining your signature may be considered to endanger your child's health? **Yes/No**

Do you give permission for your child to have their face painted/hands painted? **Yes/No**

Do you give permission for your child to have sunscreen applied? **Yes/No**

Do you give permission for your child to appear in photographs, which may be used for publicity purposes? **Yes/No**

PARENTAL CONSENT:

Relationship to child:

Full name:

Signature:

Date:



TERMS & CONDITIONS - HATTON HOLIDAY CLUB

SAFEGUARDING AND COLLECTION

PLEASE READ THIS CAREFULLY: If for any reason a person not named on the registration form is to collect your child it must be arranged in advance. The full name of the nominated person and their relationship to the child must be provided and a security password agreed and written into the booking in folder at the start of the day. The club will require the nominated individual to produce identification and be able to state the agreed password. The club will not hand over any child until staff are satisfied that the person collecting is a parent or a nominated person.

In all cases children must be collected by an adult aged 18 years or older.

If the person collecting the child is delayed they must inform the club on the telephone numbers supplied. There is a £5 charge for every part of 10 minutes late for collection beyond the end of the booked session.

If your child has not been collected within one half hour after the end of the booked session and you **have not** informed the club then we are obliged to bring the matter to the immediate attention of the Police/Social Services. Your child may then be excluded from the Club.

You must sign your child in and out of the attendance register at each session.

ATTENDANCE

Please inform the club in advance if your child will not be attending due to illness etc.

PAYMENT

Full payment must be made at the time of booking for sessions booked (including use of online Childcare Vouchers). No credits or refunds can be given for unused or partially used sessions. Once a booking has been confirmed, although the club may consider requests for a change we reserve the right to refuse requests due to staff to child ratios.

BEHAVIOUR

The club operates a behaviour policy to which all children are expected to abide, the policy is available on request. If any child's behaviour becomes such that the safety and well being of staff or other children in the care of the club are threatened, the club may terminate the contract immediately without notice.

AMENDMENTS TO REGISTRATION DETAILS

Parent/carers must inform us of any changes to the details on the registration form that may occur before or during your child's time at the Holiday Club. Please email any amendments to: info@hopesanddreams.info or contact us via the enquiry line.

PARENTAL AGREEMENT TO ABOVE TERMS AND CONDITIONS

Relationship to child:

Full name:

Signature:

Date:



PAYMENT - HATTON HOLIDAY CLUB

PAYMENT TERMS: Provisional bookings are not secure and cannot be confirmed until full payment is received.

PLEASE POST COMPLETED FORMS TO:

Hatton Marketing Office,
Dark Lane,
Hatton,
Warwick,
Warwickshire, CV35 7LD

OR SCAN & EMAIL TO: alathbury@hattonworld.com

Once payment is received all bookings will be confirmed by postal receipt.

PAYMENT DETAILS:

Credit / Debit Card

All details must be completed.

MasterCard Visa Switch/Maestro

Amount to be debited:

Long card number:

Expiry Date Start Date Issue No (Switch/Maestro)

Card security code last 3 digits

Cardholder's billing address Postcode

House number or name:

Cardholder's name:

Date:

Cardholder's signature:

PAYMENT BY CHEQUE:

I enclose a cheque for the amount of £

Please make cheques payable to **Hopes and Dreams Day Nurseries Ltd**

CHILDCARE VOUCHERS:

For payments including childcare vouchers please call or email for details 01926 843411/ alathbury@hattonworld.com